



**New Graduate Assistant  
Professional Development Workshop**  
The Graduate School  
New Mexico State University  
August 17, 2009  
Music Recital Hall



**AGENDA**

<b>8:00 a.m. - 8:30 a.m.</b>	<b>Registration</b>	
<b>8:30 a.m. - 9:00 a.m.</b> Linda Lacey, Dean of the Graduate School Luis Vazquez, Associate Dean of the Graduate School	<b>Welcome &amp; Introduction</b>	<b>Recital Hall</b>
<b>9:00 a.m. - 10:00 a.m.</b> Michael Morehead, Interim Dean, College of Education - <i>First Year Teaching</i>	<b>Breakout Session I</b>	<b>Recital Hall</b>
<b>9:00 a.m. - 10:00 a.m.</b> William Quintana - <i>Research and Lab Assistants</i>	<b>Breakout Session II</b>	<b>Choir Room</b>
<b>10:00 a.m. - 10:15 a.m.</b>	<b>Break</b>	
<b>10:15 a.m. - 10:45 a.m.</b> Angela Arvizo, Dean of Student Office - <i>Student Code of Conduct</i>	<b>General Session I</b>	<b>Recital Hall</b>
<b>10:45 a.m. - 11:30 a.m.</b> Graduate Student Council	<b>General Session II</b>	<b>Recital Hall</b>
<b>11:30 a.m. - 12:45 p.m.</b>	<b>Lunch (on your own)</b>	
<b>12:45 p.m. - 1:15 p.m.</b> Theresa Westbrook - <i>The Library</i>	<b>General Session III</b>	<b>Recital Hall</b>
<b>1:15 p.m. - 2:15 p.m.</b> Luis Vazquez - <i>Research with Human Subjects</i>	<b>General Session IV</b>	<b>Recital Hall</b>
<b>2:15 p.m. - 3:15 p.m.</b> Linda Lacey / Mary Jaspers - <i>What Every Graduate Student Needs to Know</i>	<b>General Session V</b>	<b>Recital Hall</b>
<b>3:15 p.m. - 3:30 p.m.</b>	<b>Break</b>	
<b>3:30 p.m. - 4:15 p.m.</b> Jacki Griffin - <i>GA Health Insurance</i> / Lori McKee - <i>Health Center</i>	<b>General Session VI</b>	<b>Recital Hall</b>
<b>4:15 p.m. - 4:45 p.m.</b> David Shearer - <i>Environmental Health and Safety</i>	<b>General Session VII</b>	<b>Recital Hall</b>
<b>4:45 p.m. - 5:00 p.m.</b>	<b>Evaluations</b>	