



**Vice President for Research
and Graduate School**
MSC 3GS
New Mexico State University
P.O. Box 30001
Las Cruces, NM 88003-8001

Date: February 25, 2020

To: Department Heads and Graduate Directors
From: Denise H. Esquibel, Ph.D.
Associate Dean, Graduate School

Re: Merit-based Enhancement Awards

Deadline date for Nominations: March 27, 2020

The Graduate School is pleased to offer Merit-Based Enhancement awards to graduate assistants. The purpose of the award is to reward graduate assistants that have performed outstanding service to New Mexico State University as a teaching, research, or administrative assistant. The amount of the award is \$4,000 for the upcoming academic year. Selected students receive \$2,000 each semester in their bi-monthly paychecks from NMSU during the award period.

Faculty nomination process:

1. The candidate must be a graduate assistant who will be engaged in the teaching, research or service mission of NMSU in the upcoming year. State and non-state supported graduate assistants can receive the award. However, the graduate assistant must be on the payroll of NMSU during the upcoming year. Those that graduate in the fall semester will receive \$2,000 only.
2. Departments can nominate one graduate assistant per degree program.
3. Complete and submit: Merit-Based Enhancement Award Form and supporting documentation.

Nominations will be accepted until March 27, 2020.

Please contact us if you have any questions at 646-5746.



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Merit-Based Enhancement Award Form
Nomination Deadline March 27, 2020

Student Name:

Aggie ID:

Degree Program:

Department:

Current Graduate GPA:

Requirements for Nomination
(Initial and submit supporting documentation)

NOTE: The amount of the award for an academic year is \$4,000 or \$2,000 per semester and is added to the bi-monthly pay check of the graduate assistant. Departments can nominate one of their best graduate assistants per degree program.

- Cumulative GPA of 3.5 or higher
- Copy of transcript attached to nomination letter (resumes helpful but not required)
- Candidate will be offered a 10-hour or 20-hour graduate assistantship within the department
- Candidate must be a graduate assistant who is engaged in the teaching, research, or service mission of NMSU (state and non-state supported GAs can receive the award provided they are on the payroll of NMSU this coming academic year)
- Statement indicating how the graduate assistant has contributed to the mission of NMSU (copies of teaching evaluations, conference presentations, journal articles can be included in the nomination package)
- Statement discussing other positive attributes of the graduate assistant such as experience, skills, engagement in campus life, community volunteer work, and other unique attributes.

Department Head Signature

Date