



**Vice President for Research
and Graduate School**
MSC 3GS
New Mexico State University
P.O. Box 30001
Las Cruces, NM 88003-8001

Date: February 25, 2020
To: Department Heads and Graduate Directors
From: Denise H. Esquibel, Ph.D.
Associate Dean, Graduate School
Re: Outstanding Graduate Assistant Awards

Deadline date for nominations: March 27, 2020

The Graduate School requests nominations for the Outstanding Graduate Assistant award. The amount of the award for an academic year is \$2,000 or \$1,000 per semester. The award offers departments an opportunity to thank students for their outstanding work as graduate assistants. Students must be employed as graduate assistants the forthcoming year to receive the award. The award is added to the bi-monthly pay checks of graduate assistants.

How to apply for the awards:

1. Letter nominations from faculty must be submitted to the Graduate School.
2. It is hoped the candidates will have a desire to pursue activities to improve the lives of less fortunate individuals and possess the desire to contribute to a better nation and a better world.
3. Complete and submit: Outstanding Graduate Assistant Award Form and supporting documentation.

Nominations will be accepted until March 27, 2020

Please contact us if you have any questions at 646-5746.



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Outstanding Graduate Assistant Award Form
Nomination Deadline March 27, 2020

Student Name:

Aggie ID:

Degree Program:

Department:

Current Graduate GPA:

Requirements for Nomination
(Initial and submit supporting documentation)

NOTE: *The amount of the award for an academic year is \$2,000 or \$1,000 per semester and is added to the bi-monthly pay check of the graduate assistant. Departments can nominate up to three of their best graduate assistants per degree program.*

- Cumulative GPA of 3.4 or higher
- Copy of transcript attached to nomination letter
- Candidate will be offered a 10 hour or 20-hour graduate assistantship within the department
- Candidate must be a graduate assistant who is engaged in the teaching or research mission of NMSU (state and non-state supported GAs can receive the award provided they are on the payroll of NMSU this coming academic year)
- Statement indicating how the graduate assistant has contributed to the teaching and/or research mission of NMSU

Department Head Signature

Date