Date: February 12, 2019
To: Department Heads and Graduate Directors
From: Denise H. Esquibel, Ph.D.
Assistant Dean, Graduate Academic Affairs
Re: Graduate Assistant Tuition Fellowships for New Graduate Students

Deadline date for nominations: March 1, 2019

The purpose of the tuition fellowship is to help departments recruit outstanding graduate students to their programs. Master’s degree students will receive up to 2 years of support and doctoral degree students will receive up to three years of support. In order for students to qualify for a second and third year of support, they must maintain their status as graduate assistants for the duration of the tuition fellowship period, enroll in 9 graded graduate credits, and maintain at least a grade point average of a 3.5 or higher. These awards are for students receiving 10-hour or a 20-hour graduate assistantships. The award pays for up to 9 credit hours. Students must pay for credit hours beyond 9 credit hours. The tuition fellowships do not include fees (required and other fees such as course, lab and/or technology fees) and are limited to entering first year students that have been awarded a graduate assistantship.

How to apply for the Graduate Assistant Tuition Fellowships Awards:
Letter nominations from faculty must be submitted to the Graduate School. A copy of the student’s transcript must accompany the letter nomination. Resumes are helpful but are not required. If is it an international student, please include the evaluation of transcripts. Criteria for selection include the following:

1. They must enroll as a full time student taking at least 9 graded credit hours.
2. Departments should also discuss other positive attributes of the graduate assistant (diversity, experience, skills, academic merit and other unique attributes the student will bring to the program).
3. Departments can nominate as many admitted students that it wishes to.
4. Complete and submit: Graduate Assistant Tuition Fellowship Form and supporting documentation.

Nominations will be accepted until March 01, 2019.

Please contact us if you have any questions at 646-5746.
Graduate Assistant Tuition Fellowship Form
Nomination Deadline 03/01/2019

Student Name:
Aggie ID:
Degree Program:
Department:
GPA: Undergraduate: Graduate:

**************************************************************************

Requirements for Nomination
(Initial and submit with supporting documentation)

NOTE: Master’s degree students will receive up to 2 years of support; doctoral degree students will receive up to three years of support. The fellowship pays for tuition only, not tuition and fees.

_____ Candidate has applied and has been accepted by the department
_____ Beginning semester will be Fall 2019
_____ Cumulative GPA of 3.5 or higher
_____ Copy(ies) of transcript(s) attached to nomination letter. Resume helpful but not necessary (must submit with nomination letter and transcripts).
_____ Candidate will be offered a ____ 10-hour or a ____ 20-hour graduate assistantship within the department for the duration of the award

_________________________________________  _______________________________________
Department Head Signature                Date